

KIT MCDONALD

FILM & TELEVISION

CONTACT



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Pronouns

they / them / theirs

EDUCATION



Savannah College of Art & Design (SCAD)

- MFA in Film & Television
- 2021
- 4.0 GPA

Queen's University Belfast

- BA in Film
- 2014
- First Class Honours
- President of the QUB Film Society

TOOLS & SKILLS



AVID Media Composer

Adobe: Premiere Pro,

Lightroom, Acrobat

Scenechronize Final Draft

Smart PO Digital Purchase Order

Microsoft Office G-Suite

Quick & enthusiastic learner

Teamwork Leadership

Detail-oriented

Strong communicator

Ballroom dancer

FILM & TELEVISION EXPERIENCE

2023 **The Fabulous 4 • Assistant to Director**

Southpaw Entertainment, Independent Feature Film

- Assisted award-winning director Jocelyn Moorhouse
- Managed professional and personal tasks, including calendars, meetings, and calls
- Communicated and worked closely with cast, producers, and department heads
- Conducted research and took notes on meetings and scouts
- Assisted with coordinating script revisions in Final Draft

2023 **Clean Slate, Season 1 • Production Secretary**

Sony Pictures Entertainment & Amazon FreeVee, TV Series

- Created and distributed important documents to crew, cast, network, and studio contacts
- Supported maintenance and operation of our spaces, including the Production Office and Stage
- Supervised and trained team of Office PAs

2022 **Manhunt • Production Secretary**

Apple TV+, Limited Series

- Managed document creation and distribution for company
- Supported Production by being an organized and efficient information hub

2021 **The Girl from Plainville • Assistant to the Line Producer**

NBCUniversal & Hulu, Limited Series

- Assisted Line Producer Neal Ahern for 8-episode limited series
- Created and maintained spreadsheets tracking important scene, cast, and director information over all episodes
- Attended and took notes on meetings, calls, location scouts
- Managed calendars and correspondence
- Organized wrap gifts for 500 cast and crew

2021 **Last Seen Alive • Office Production Assistant**

Voltage Pictures, Feature Film

- Ensured the office ran smoothly during pre-production and production

2018 **The Act • Assistant to the Directors**

-2019 *NBCUniversal & Hulu, Limited Series*

- Assisted 5 directors across 8 episodes: Adam Arkin, Laure de Clermont-Tonnère, Hannah Fidell, Christina Choe, & Steven Piet
- Designed and compiled studio presentations
- Handled scheduling, phone calls, paperwork, script revisions
- Assisted Line Producer with DGA director tracking paperwork

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SELECTED WORKS



DR. MAKANA

Director & Co-Writer

2021

LIGHT YEARS

Director & Co-Writer

POLAR OPPOSITES

Director

2019

THE HOSTESS CITY

Director

2019
2020

A CRYING DOLL

Editor

2019

BARB

Director & Screenwriter

2019

ROBOSTALKER

Director & Co-Writer

2019

OPERATION NEW HOPE

Director

2018

RICH MAN'S WORLD

Director

2014

SAFE

Co-Creator

2013

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ADDITIONAL EXPERIENCE

2021

Makana Masks SCADpro

Brand Film Director and Co-Writer

- Wrote and directed 2 Dr. Makana brand films to establish brand presence, educate the audience, and advertise Makana Masks, working closely with client

2015

New Waves Productions

-2021

Assistant

- Launched and maintained non-profit website and social media
- Developed and grew mailing list, composed monthly newsletters
- Consulted on film production projects
- Standardized Film Club literature

2019

Student Director: Directors' Lab

SCAD Savannah Film Festival

- Directed actors Julia Lester and Joshua Whitehouse in a scene under the mentorship of producer Tom Musca

2017

Mr. Styx and Me • 1st Assistant Director

Director: Wes Tomasz Ciesla, Short Film

2016

Red Oaks, Season 2 • Set Production Assistant

Amazon Studios, TV Series

2016

In Case of Emergency • Set Production Assistant

Director: Stefanie Sparks, Short Film

2015

Distribution & Publicity Intern

-2016

Other Islands Films

- Forged relationships with non-profits for film distribution
- Transcribed interviews and worked as production assistant
- Worked with filmmakers Renée Silverman & Peter Miller

2015

Research and Talent Intern

Lou Reda Productions

- Managed and organized company-wide documents
- Evaluated and pitched potential reality ideas to superiors and established contact between company and potential talent
- Assistant editing in Final Cut Pro 7

2015

Chicken • Set Production Assistant

Director: Alain Alfaro, Short Film

2012

Losers • Prep & Set Production Assistant

Director: Carlos del Rosario, TV Pilot